



**2019 Vendor Information: July 12-July 13, 2019**

Thank you for your interest in being a vendor at the 37th Annual Moxie Festival! This form contains the details needed to complete your application; please read all information carefully! Please contact us via email with any questions at leemand\_99@yahoo.com and astrout@lisbonme.org

**GENERAL DATES & INFORMATION:**

- PAYMENT received before May, 17<sup>th</sup> will be guaranteed a spot on Friday from 4:00pm - 9:00pm and/or Saturday from 8:00am - 4:00pm.
- Prices for each vendor spot go up after May 18, 2019. Register by this date to guarantee your spot at a discounted rate.
- On Friday, vendors will be able to set up at 2:00pm with tear down no earlier than 9:00 pm. (There is no power available for Friday vendors; must be self-sufficient.) Space is limited.
- On Saturday, set up begins at 6:30am. Vendors should be fully prepared by the 10:00am parade time. Tear down can begin no earlier than 4:00 pm (NO EXCEPTIONS.) Vendors are responsible for cleaning up their area or they will be charged an additional \$25.00 clean up fee. (Sites with power are limited on Saturday)
- To secure vendor space, full payment is required by July 1, 2019.
- The Moxie Festival reserves the right to sell Moxie-branded tee shirts and gear. Vendors are prohibited from selling Moxie branded tee shirts and gear during the festival on both Friday and Saturday.
- The Moxie Festival reserves the right to refuse any vendor who acts inappropriately or is unprofessional.
- Booth rentals fill up fast. The Moxie Festival reserves the right to reject vendors due to space limitations and duplicate vendor offerings.
- Food Vendors are subject to state health inspection guidelines.
- For Vendor questions, please contact:
  - Dan Leeman at: leemand\_99@yahoo.com - 207-841-8680
  - Aline Strout at: astrout@lisbonme.org - 207-353-2289 (Option 2)

**NEW THIS YEAR:**

- Food Vendors will be allowed to sell Moxie Soda
- Vendor discounts for both Friday and Saturday

**Prices this year (Approved by the Town Counsel 3/5/19):**

Before May 17th	Non-Profit/School Groups	Craft Vendors		Food Vendors	
	From Lisbon Only	From Lisbon	Out of town	From Lisbon	Out of town
Friday Night	Free	\$ 75.00	\$ 100.00	\$ 100.00	\$ 125.00
Saturday	Free	\$ 75.00	\$ 125.00	\$ 100.00	\$ 175.00

May 17th or after	Non-Profit/School Groups	Craft Vendors		Food Vendors	
	From Lisbon Only	From Lisbon	Out of town	From Lisbon	Out of town
Friday Night	Free	\$ 100.00	\$ 125.00	\$ 125.00	\$ 150.00
Saturday	Free	\$ 125.00	\$ 175.00	\$ 150.00	\$ 225.00

\$25 Electrical Fee Per Space (Saturday only). This is in addition to your vendor fee.
2 day participation discount -\$25.00 (before May 17th deadline)



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Company name(indicate if Non-Profit/School Group): \_\_\_\_\_

Contact person: \_\_\_\_\_

Email: \_\_\_\_\_

Address: \_\_\_\_\_

City/State: \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone #: \_\_\_\_\_ Fax#: \_\_\_\_\_ Email: \_\_\_\_\_

Description of ALL items to be sold. Please attach a menu or use a separate sheet of paper to describe all items to be sold. If an item is sold that is not disclosed on this application, seller will be asked to stop the sale of that item. \_\_\_\_\_

Please acknowledge the following and/or enclose with application:

\_\_\_\_\_ Copy of State of Maine Seller's Certificate or Maine Tax Id Number If You Have One.

Call the Maine Revenue Services at 207-624-9693 For More Information.

\_\_\_\_\_ Equipment/Event Picture & Give Permission for the Moxie Festival to Use It to Promote the Moxie Festival.

\_\_\_\_\_ Certificate of Liability Insurance is **Required** with application listing the Town of Lisbon and Moxie Festival Committee as an additional insurer.

\_\_\_\_\_ Proof of non-profit status, if applicable.

Reserve the following number of space(s): \_\_\_\_\_ (1 space = 10 x10)

Number of spaces on Friday: \_\_\_\_\_ Saturday: \_\_\_\_\_

Electricity needed: circle one: YES NO

Bringing Quiet Generator for Power: YES NO IF NO, Specify below List items Requiring Power:

Type of Power Available only: 110v Wattage (each Unit) \_\_\_\_\_ Plug Style \_\_\_\_\_

Total Amount Due: (Please make checks payable to: Town of Lisbon – Moxie Festival)

	Friday Cost	
+	Saturday Cost	
+	Electricity Need	
-	Two Day Discount	
=	Total Due:	

Other pertinent information:

I have read the vendor policies and procedures and agree to adhere to them. A copy of my certificate of insurance in a minimum amount of \$1,000,000.00 per occurrence under general liability is enclosed. I agree to hold blameless the Town of Lisbon for any damage or loss associated with my display. I waive all liability that the Town of Lisbon may have arising out of my participation at the Moxie Festival. I understand that I will be responsible for set up and removal of my display and trash in the area designated by the Moxie Committee.

Signature: \_\_\_\_\_

Return application to:

Town of Lisbon  
Attn: The Moxie Festival  
300 Lisbon Street  
Lisbon, Maine 04250